



AGENDA ITEM 4/2

Financial Report of the Secretariat and the Network Center in 2021

**The Twenty-fourth Session of the Intergovernmental Meeting (IG24) on
the Acid Deposition Monitoring Network in East Asia (EANET)**

24-25 November 2022, Hybrid (on-site/online), Manila, Philippines

Financial Report of the Secretariat in 2021

- The **total Secretariat budget** in 2021 approved by IG22 was **US\$ 625,900**.
- The **total voluntary financial contributions** received from the **Participating Countries to the Secretariat** budget in 2021 were **US\$ 535,074**.
- In line with the Decision of IG15, China provided an in-kind cash contribution as much as US\$ 106,000 per year to the Secretariat towards the costs of a Technical Consultant to work at the Secretariat. **In 2021 China withheld their in-kind financial contribution upon the advice of the Secretariat**, as the Secretariat was unable to recruit a new technical consultant due to the COVID-19 pandemic.
- The **total expenditures and commitments of the Secretariat for the EANET in 2021**, including programme support cost, were **US\$ 436,683**, as detailed in the financial report (Annex 1).
- It is strongly encouraged that the **Participating Countries submit their contribution as soon as possible at the beginning of the year in full amount** as per expected amount of the contributions.

Voluntary Contributions to the Core Budget of the Secretariat in 2021 from the Participating Countries

Countries	Voluntary Contributions in 2021	
	Estimated (based on UN scale of assessment 2019- 2021)	Actual
Cambodia ^{a b}	134	200
China	272,602	203,730
Indonesia	12,332	-
Japan ^c	194,468	203,768
Lao PDR ^a	115	-
Malaysia	7,742	7,742
Mongolia ^{a b}	115	200
Myanmar ^b	225	225
Philippines	4,657	4,657
R.O. Korea	51,478	51,220
Russia	54,612	54,612
Thailand	6,971	6,971
Viet Nam ^b	1,749	1,749
Total Contribution	607,200	535,074

Notes:

- (a) *The **minimum amount of voluntary financial contribution** is **US\$ 200** as recommended and specified in the Procedures for Financial Contributions to the EANET Trust Fund (Core Budget of the Secretariat) to support the Activities of the Acid Deposition Monitoring Network in East Asia.*
- (b) *The contribution amount presented in the UNEP HQ Certified Financial Report for the FY2021 is US\$ 536,827. This difference is due to the recording of 2020 contributions of some Participating Countries in UNEP account in FY2021.*
- (c) *Including **non-core contribution of US\$ 9,300.***

Timing of Voluntary Contribution Received from Participation Countries in 2021 to the Core Budget of the Secretariat

Countries	Estimated	Actual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cambodia ^{ab}	134	200							x					
China	272,602	203,730						x						
Indonesia	12,332	-												
Japan ^c	194,468	203,768						x						
Lao PDR ^a	115	-												
Malaysia	7,742	7,742									x			
Mongolia ^{ab}	115	200	x											
Myanmar ^b	225	225	x											
Philippines	4,657	4,657								x				
R.O. Korea	51,478	51,220								x				
Russia	54,612	54,612	x											
Thailand	6,971	6,971	x											
Viet Nam ^b	1,749	1,749											x	
Total Contribution	607,200	535,074	62,008					460,506	469,706	525,583	533,325		535,074	
Contribution (%) by period		88%	10%					67%	0%	9%	1%		1%	

Notes:

- The **minimum amount of voluntary financial contribution** is **US\$ 200** as recommended and specified in the procedures for Financial Contributions to the EANET Trust Fund to support the Activities of the Acid Deposition Monitoring Network in East Asia
- The contribution amount presented in the financial report for the FY2021 is US\$ 536,827. This difference is due to the recording of 2020 contribution of some countries in UNEP account in FY2021.
- The contribution of **US\$ 9,300 from Japan** was for **non-core activities**.

Detailed expenditures of the EANET Secretariat for the Period of 01 January 2021 to 31 December 2021 (in US\$)

Items	Budget	Expenditure and Commitment
1. Personnel Cost ^a		
1. Personnel costs	195,000	190,705
1. Consultant ^b	75,000	83,730
Sub-total	270,000	274,435
1. Travel		
1. Travel of Secretariat staff ^c	20,000	(608)
1. Other travels directly managed by the Secretariat ^c	53,900	(94)
Sub-total	73,900	(702)
1. Contractual services		
1. Contractual services directly managed by the Secretariat for meetings, printing, etc. ^d	50,000	10,448
Sub-total	50,000	10,448
1. Grants for implementing partners		
1. SSFA with RRC.AP/AIT ^e	140,000	43,315
1. SSFA with the NC ^f	0	38,000
Sub-total	140,000	81,315
1. Operating and other direct costs		
1. Operating and other direct costs including office supplies and communication	20,000	20,949
Sub-Total	20,000	20,949
Total Direct Expenditures	553,900	386,445
Programme Support Cost	72,000	50,238
Total Expenditures	625,900	436,683

Notes:

- (a) The **expenditure** includes a **full-time coordinator**, a **part-time admin assistant**, a **communications consultant**, a **consultant** for the Terminal Review of EANET Medium Term Plan (2016-2020) and a **moderator** for the Awareness Workshop in 2021 and Science and Policy Dialogue
- (b) Includes consultants' expenditure of US\$ 1,768 under **non-core contribution from Japan** (total US\$ 9,300)
- (c) Includes **travel refund** from 2020 official missions
- (d) Includes meeting arrangement expenditure of US\$ 7,532 under **non-core contribution from Japan** (total US\$ 9,300)
- (e) Includes **liquidation of 2020 commitments**
- (f) Non-core activity to support the **EANET fellowship program in 2021**

Balance between Voluntary Contributions & Expenditures as of 31 December 2021 (in US\$)

Total Contributions Received ^{b c}	4,169,164
Total Expenditure	3,135,134
Cash Balance before exchange rate	1,034,030
Exchange Rate gain/(loss)	(15)
Cash Balance ^a	1,034,015

Notes:

- (a) Cash balance **includes an estimated US\$ 379,429 for China in-kind contribution**, thus estimated **cash balance for the secretariat core budget is US\$ 654,586**
- (b) UNEP has received the voluntary contributions from the Participating Countries after the Framework Agreement between UNEP and EANET was signed in 2015. The **total contributions are cumulative since 2015**.
- (c) In previous Financial Reports of the EANET, the terms used for **Contributions were "Revenue"**, and for **Available Cash Balance, "Surplus"**. The replacement of these terminologies is made in order to be consistent with the terminologies used in the UNEP certified financial report found in Table 2.c.

Action required

The IG24 is invited to review the Financial Report of the Secretariat and the NC in 2021 and may wish to discuss, consider, provide guidance, and approve the report, as appropriate

Thank you



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