

Agenda Item 4/2 Financial Report of the Secretariat for the EANET in 2018

**The Nineteenth Session of the Scientific Advisory Committee on the
EANET**

8-10 October 2019/ Siem Reap, Cambodia

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Financial contributions and in-kind in 2018

- The total voluntary financial contributions received from the participating countries to the Secretariat budget in 2018 were US\$ 500,752.
- In 2018, in line with Decision of IG15 and Work Plan and Budget of the Secretariat in 2018 approved by the IG19, the Secretariat utilized in-kind cash contribution to Secretariat budget from China as much as US\$ 106,000 to recruit a 1-year technical consultant to work at the Secretariat.
- Participating countries and UNEP made in-kind contribution to EANET Secretariat (list is provided).
- It is strongly encouraged that the participating countries to submit their contribution in as soon as possible at the beginning of the year in full amount as per expected amount of the contributions.

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Financial Contributions to Secretariat in 2018 received at UNEP Contribution (in US\$)

Countries	Contribution in 2018	
	Expected	Actual
Cambodia ^a	105	200
China	203,730	97,773
Indonesia	12,962	-
Japan	248,974	248,974
Lao PDR	74	-
Malaysia	8,284	8,284
Mongolia	130	200
Myanmar	260	240
Philippines	4,244	4,244
R.O. Korea	52,432	52,432
Russia	79,427	79,427
Thailand	7,485	7,485
Viet Nam	1,493	1,493
TOTAL	619,600	500,752

Note:

a. The minimum amount of voluntary financial contribution is US\$ 200 as recommended and specified in the Procedures for Financial Contribution to the EANET Trust Fund to support the Activities of the Acid Deposition Monitoring Network in East Asia for the new Secretariat arrangements at UNEP

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List of In-kind Contribution Received by the Secretariat in 2018

Source	Form of In-kind Contribution
China	<ul style="list-style-type: none"> 1-year technical consultant to support Secretariat as much as US\$ 106,000 Self-funded four participants of China attending the IG20
Indonesia	Partially covered two of its participants attending the IG20 (travel)
Japan	Fully covered one of its participant attending the IG20
Russia	Fully covered one of its participant attending the IG20, partially cover one participant (travel)
Viet Nam	Covered Dinner Reception of the SAC18
UNEP	Covered personnel costs (staff time) of technical and communications staff that supported EANET Secretariat on ad-hoc basis.

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Expenditures of the Secretariat in 2018

- Total expenditures and commitments of the Secretariat for the EANET in 2018 (including PSC) is **US\$ 476,469**.
- Total expenditure for the implementation of a 1-year technical consultant to support the Secretariat in 2018 is **US\$ 77,510**.
- The grand-total expenditure of the Secretariat including the expenses for a 1-year technical consultant is **US\$ 553,979**
- The expenditures include the personnel cost, travel, contractual services managed directly by the Secretariat, grant for implementing partners, operating and other direct costs and programme support costs.

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Expenditure of the Secretariat in 2018 (in US\$)

Items	Budget	Expenditure
1. Personnel Cost		
1.1. Personnel costs	179,200	162,308
1.2. Consultant ^a		5,674
Sub-total	179,200	167,982
2. Travel		
2.1. Travel of Secretariat staff	20,000	8,965
2.2. Other travels directly managed by the Secretariat		11,541
Sub-total	20,000	20,506
3. Contractual services		
3.1. Contractual services directly managed by the Secretariat for meetings, printing, etc.	42,300	227
Sub-total	42,300	227
4. Grants for implementing partners		
4.1. Session for the Scientific Advisory Committee (SAC)	105,000	109,505
4.2. Session of the Intergovernmental Meeting (IG)	95,000	89,330
4.3. Mid-Term Review of the MTP (2016-2020)	30,000	
4.4. Science and Policy Dialogue	40,000	
4.5. Research Fellowship Programme 2018	20,000	15,000
4.6. Publications and Report ^b	15,000	
Sub-total	305,000	213,835
5. Operating and other direct costs		
5.1. Operating and other direct costs including office supplies and communications.	15,000	19,105
Sub-Total	15,000	19,105
6. Programme Support Cost	73,000	54,815
Grand total	634,500	476,469

Note: a. Included expenses in 4.3. Mid-Term Review of the MTP (2016-2020)
b. Included expenses in 4.4 Science and Policy Dialogue
c. Included expenses in 4.1 SAC and 4.2. IG

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Expenditure of in-kind cash contribution from China for a 1-year technical consultant to support Secretariat in 2018 (in US\$)

Items	Budget
1. Personnel Cost	
1. Personnel costs	
1. Consultant	60,000
Sub-total	60,000
2. Travel	
2.1. Travel of Consultant	2,193
2.2. Other travels directly managed by the Secretariat	
Sub-total	2,193
2. Contractual services	
1. Contractual services directly managed by the Secretariat for meetings, printing, etc.	400
Sub-total	400
2. Operating and other direct costs	
4.1. Operating and other direct costs including office supplies and communications.	6000
Sub-Total	6000
2. Programme Support Cost	8,917
Grand-total	77,510

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Balance between Revenues and Expenditures of Secretariat in 2018

Balance between Revenues & Expenditures in 2018 (in US\$)		
Items	Revenue	Expenditures
1. Balance carried forward from the previous years ^a	968,519	
2. Outstanding Receivable ^b	6,696	
3. Exchange rate (loss)/gain	(4)	
4. Voluntary Contributions of the participating countries ^b	489,023	483,468
5. In-kind Contribution from China	106,000	77,510
Sub-total	1,553,842	553,977
Total Balance		1,002,863

Note:

a. The difference in comparison to 2017 ending balance is due to the contribution balance being reflected on a cash receipt basis from 2018 onwards to comply with new Umoja reporting standards. Majority of the difference comes from cash transferred out to Network Center, and China in 2018.

b. The difference of US\$ 11,729 is due to the contribution receipt recorded in different year of the intended contribution year.

c. Work Programme and Budget in 2019 is US\$ 723,200, utilized starting from early 2019 and taken from the total above balance.

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Action required

The Session of SAC19 is invited to review the Financial Report of the EANET in 2018 from the scientific and technical viewpoints and may wish to consider, discuss, provide guidance and make recommendations.

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Thank you



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